



# User guide to Enrolment Process



## Dashboard: Landing page upon clicking medical benefits tab

The dashboard displays the following elements:

- Header:** Paramount Health Services & Insurance TPA Pvt. Ltd. IRDA License No: 006 (Valid upto 20.03.2023) on the left; HI, DUMMY EMPLOYEE and a Logout button on the right.
- Main Grid:** A 3x4 grid of service tiles: Online Enrollment (green icon), Beneficiary Details & E-card (black icon), Claim Intimation & Submission (pink icon), Track Claim Details (red icon), Hospital Network (orange icon), Claim Procedure (blue icon), Policy Benefits & FAQ (dark blue icon), Why Cashless? (black icon), Virtual Helpdesk (black icon), Raise Query (red icon), and Contact Us (green icon).
- Useful Links:** A sidebar menu with links for MWISE App, Manual To Navigate Portal, Checklist, and TPA Offices.
- Annotations:** A box highlights the 'Online Enrollment' tile with an arrow pointing to a text box that says 'Click here to begin enrolment process'. A larger box at the bottom contains the text: 'Disclaimer: All other tabs will be functional once enrolment window is over'.

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Paramount Health Services & Insurance TPA Pvt. Ltd.  
IRDA License No: 006 (Valid upto 20.03.2023)

Hi, TEST EMPLOYEE

Logout

Please check all details are correct, in case of any discrepancy please reach out to dedicated Intuit SPOC

#### Employee Details

Employee No :	123456	Name :	Test Employee	Date of Birth :	24-Feb-1988	Age :	36
Gender :	Female	Email ID :	Shraddha.Sharma@Paramounttpa.Com	Per Life Covid Policy Sum Insured :	300000		

#### Dependant Details

Add New Dependant

Edit	Name	Gender	Date of Birth	Age	Relation	Delete
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#### Covid Policy Premium Details

Total Premium in Rs. (including GST 18%) : ₹ 0

Age Band	Covid Policy Rates				
	0-20	21-35	36-50	51-65	65+
SI - 300000 (individual sum insured)	472	1180	2537	4720	6490

I hereby confirm that all the information provided above is true & correct.

Submit

Please click on edit option to edit any dependant details

Please click here to add your dependants



Employee Details

Employee No : 123456      Name :  
Gender : Female      Email ID :

Dependant Details

Edit	Name
<a href="#">Edit</a>	test fath
<a href="#">Edit</a>	Sachin
<a href="#">Edit</a>	son

Covid Policy Premium Details

Spouse Premium in Rs. : ₹ 2537  
Children Premium in Rs. : ₹ 472  
Total Premium in Rs. (including GST 18%) : ₹ 3009

Enrollment Details

Employee Details

Name	Gender	Date of Birth	Age	Relation
Test Employee		24-Feb-1986	36	Employee

Dependaent Details

You have not opted for Covid Policy

Name	Gender	Date of Birth	Age	Relation
test father		03-Jan-1967	55	Father
Sachin		14-Sep-1981	40	Husband
son		03-Jan-2021	1	Son

Covid Policy Premium Details

Spouse Premium in Rs. : ₹ 2537  
Children Premium in Rs. : ₹ 472  
Total Premium in Rs.(including GST 18%) : ₹ 3009

Please go through the above details which you have covered in your policy. If you want to make any changes click on NO button else click on Yes button to complete your enrollment.

Once Click on Yes Button, No one can make the corrections in submitted data.

Confirmatory window appears after clicking submit. Please double check the same. In case you wish to edit any detail click on No. If all details are correct click on Yes.

[YES](#) [NO](#)

[Add New Dependant](#)

Delete

[Delete](#)

[Delete](#)

[Delete](#)

36-50	51-65	65+
2537	4720	6490



[+ Add New Dep](#)

Name	Gender	Date of Birth	Age	Relation	Delete
test father	Male	03-Jan-1967	55	Father	Delete
Sachin				Husband	Delete
son				Son	Delete

**Message**

Enrollment Information submitted successfully. A confirmatory mail has been sent on your official email id.

[OK](#)

Covid Policy Rates					
Age Band	0-20	21-35	36-50	51-65	65+
SI - 300000 (individual sum insured)	472	1180	2537	4720	6490

₹ 3009



Thank You!